



CITY OF CRESCENT CITY

Chairman Ernie Perry
Committee Member Dana Reno

Vice-Chair Steve Shamblin
Committee Member Candace Tinkler

MINUTES
MEASURE S OVERSIGHT COMMITTEE MEETING
WASTEWATER TREATMENT FACILITY
210 BATTERY STREET
CRESCENT CITY, CA 95531

TUESDAY

APRIL 30, 2024

5:30 P.M.

OPEN SESSION

Call to order Chairman Perry called the meeting to order at 5:30 p.m.

Roll call Committee Members present: Committee Member Dana Reno, Committee Member Candace Tinkler, Vice-Chair Steve Shamblin, and Chairman Ernie Perry
Staff members present: City Manager Eric Wier (non-voting member), City Attorney Martha Rice, City Clerk/Administrative Analyst Robin Altman, Finance Director Linda Leaver (non-voting member), Economic Development and Recreation Director Ashley Taylor, Public Works Director Dave Yeager, Public Works Maintenance Manager Jason Wylie

Pledge of Allegiance led by Chairman Perry

PUBLIC COMMENT PERIOD

There were no comments from the public.

CONSENT CALENDAR

1. Meeting Minutes

- *Recommendation: Consider and approve the April 3, 2024 Measure S Oversight Committee meeting minutes.*

There were no comments from the public.

On a motion by Committee Member Tinkler, seconded by Vice-Chair Shamblin, and carried unanimously on a 4-0 polled vote, the Measure S Oversight Committee approved the April 3, 2024 Measure S Oversight Committee meeting minutes.

NEW BUSINESS

2. FY 23/24 and FY 24/25 Expenditure Recommendations for Measure S Funds

- *Recommendation: Hear staff presentation*
- *Technical questions from the Committee*
- *Receive public comment*
- *Further Committee discussion*

- *Approve and adopt Resolution No. MS2024-02, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE AMENDING THE RECOMMENDED EXPENDITURES OF MEASURE S FUNDS FOR FY 23/24*
- *Approve and adopt Resolution No. MS2024-03, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE RECOMMENDING EXPENDITURES OF MEASURE S FUNDS FOR FY 24/25*

City Manager Wier reported that having reliable patrol vehicles for our police officers is a high priority. He further reported that the Police Department Vehicle Replacement Plan does not affect the budget recommendations for FY24/25. The goal is to have patrol vehicles that are not more than 10 years old and less than 100k miles. Then, they will be transitioned to Admin or Reserve Patrol (which anticipates 7500 miles a year). For the K9 vehicles, there is a minimum of 3 primary K9 vehicles required as there are three K9 officers. These vehicles are anticipated to get 12k miles a year and this is attributed to additional travel for training. Chairman Perry asked if there would be 10-12 vehicles on hand; City Manager Wier stated yes, between 10-12. Chief Griffin stated that the vehicles that are no longer on patrol can be used for training, travel, and Emergency Vehicles Operation Course (EVOC), which is a basic pursuit training. Committee Member Tinkler stated that due to the climate and salt air, she was not expecting that a patrol car would last 10-15 years. Chief Griffin stated that these vehicles are running all of the time and not staying parked for long periods of time. Chief Griffin stated that the previous patrol vehicles had high mileage and were not in the best of shape; Measure S has afforded the police department to get safer, more sound patrol vehicles for the Department.

City Manager Wier went over the PD facility plan. Chairman Perry asked when this project would take place; Finance Director Leaver stated they are hoping to go out to bid late Summer or Fall; City Manager Wier stated that construction would begin next year. Chairman Perry asked how the patrol vehicles are taken out of commission; City Manager Wier explained that there is a government auction site that is used to auction off former patrol vehicles. Chief Griffin gave an update on staffing, that there will be a reserve officer come on board soon and that they will soon be up to full staffing. Vice-Chair Shamblin asked if the money from the vehicle sale goes back to the General Fund; City Manager Wier stated it depends on where the funding had initially come from, that it would go back to that fund.

City Manager Wier reported to the Committee that there are no changes to the Crescent City Fire and Rescue budget for FY23/24. For FY24/25 budget, there are the following budgeted costs shared with the District – volunteer stipends, station staffing, full-time Captain positions, training, Command Department Training System, volunteer recruitment and retention, equipment and tools, rope rescue equipment, apparatus radios, turnouts and helmets and transfer to vehicle/equipment fund for future turnouts. What has been budgeted as City-only costs are the following; transfer to apparatus replacement fund, transfer to vehicle/equipment fund (quick response vehicle), transfer to vehicle/equipment fund (Chief command vehicle), SCBA for the City, and transfer to vehicle/equipment fund for future SCBAs. Fire Chief Carey stated that all of the radios in the rigs are old and need to be replaced. City Manager Wier discussed the replacement of apparatuses. Chairman Perry asked how much a new rig would be; Chief Carey stated it is anywhere between \$900k to \$1million. He also stated that he has been in discussions with Elk Valley Rancheria for possible funding to assist with it's purchase.

City Manager Wier reported that for the Pool, the biggest change in that budget was in parts and supplies. The slide pump was originally in the budget, however, since there is a spare, it doesn't need to be in this budget. The pool recirculation pump is only going to cost \$5k, which resulted in some savings. City Manager Wier stated that the bid for the HVAC project, has a base bid of

\$1,156,017. The base bid includes installation of a dehumidification system and replacing the boilers in kind. This project, if approved, will increase the temperature and humidity control resulting in better comfort for swimmers, bystanders, and staff as well as a building that will have a longer useful life.

Vice-Chair Shamblin would like to see the difference between the General Fund (GF) and Measure S funds. Director Leaver stated that was included in the Audit Report in the last meeting. City Manager Wier showed a graph that showed before Measure S funding and the budget afterwards. Measure S is really augmenting the GF and the GF is putting in more. Vice Chair Shamblin appreciated seeing how much Measure S augments the General Fund. Director Leaver explained the process the sales tax auditor does in detail and that they are very accurate in their predictions for Measure S funds.

City Manager Wier went over this year's budget for streets. Staff recommended to not purchase the crack seal machine, but to hire a contractor to perform the crack sealing instead, therefore that has been removed from the budget. The proposed FY24/25 recommended Measure S budget for street improvements includes \$200k in minor street/pedestrian repairs (potholes, crack seal, and sidewalk repairs/replacement) plus \$600k in a large street project. Then there is a typical budget for street striping and streetlights. We have a total of \$1.1million to be used for street projects. Regarding the slide at Pebble Beach Drive, the emergency funding will not be coming through. However, there is \$32million authorized by the Federal Highways, but the City would have to front the money and then wait to be reimbursed, which could take years. The options for the Committee to consider for Pebble Beach Drive are the following: not expend any of the funds listed above until an official determination/options for the repair of Pebble Beach are known, expend only the minor repair budget of approximately \$250k in FY23/24 plus \$200k in FY24/25 and save the unallocated major road repair funds in the amount of \$1,525,000 until more is known about the Pebble Beach Drive project funding, or expend all of the funds as originally intended on local road projects. This last option would limit the City's future options regarding the repair and stabilization of Pebble Beach Drive. Director Yeager gave a PowerPoint presentation on the street projects. Chairman Perry stated he proposes the Committee adopts what has been presented tonight as they have been very well informed. The projects that have been budgeted this year is what he is proposing the Committee recommends. He further stated that the opportunity should be seized for an important project; Committee Member Reno agreed, should use the funds for the projects before the Committee and what has already been budgeted. Vice-Chair Shamblin agrees; Committee Member Tinkler stated that she would like to see the funds be used for what the voters voted for.

There were no comments from the public.

On a motion by Committee Member Reno, seconded by Vice-Chair Shamblin, and carried unanimously on a 4-0 polled vote, the Measure S Oversight Committee approved and adopted Resolution No. MS2024-02, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE AMENDING THE RECOMMENDED EXPENDITURES OF MEASURE S FUNDS FOR FY 23/24.

On a motion by Committee Member Tinkler, seconded by Committee Member Reno, and carried unanimously on a 4-0 polled vote, the Measure S Oversight Committee approved and adopted Resolution No. MS2024-03, A RESOLUTION OF THE CRESCENT CITY MEASURE S OVERSIGHT COMMITTEE RECOMMENDING EXPENDITURES OF MEASURE S FUNDS FOR FY 24/25.

MEASURE S OVERSIGHT COMMITTEE ITEMS

➤ **City Manager Report / Measure S Projects Updates - None**

ADJOURNMENT

On a motion by Committee Member Reno, seconded by Vice-Chair Shamblin, and carried unanimously, the Measure S Oversight Committee adjourned the meeting at 7:18 p.m. to the next meeting of the Measure S Oversight Committee, date and time to be determined, at the Wastewater Treatment Facility conference room, 210 Battery Street, Crescent City, CA.

ATTEST:



Robin Altman
City Clerk/Administrative Analyst